



OFFICE OF THE MINNESOTA SECRETARY OF STATE

Steve Simon

Notice of Vacancies in State Boards, Councils and Committees

January 4, 2016 — The Office of the Minnesota Secretary of State today released the January 2016 notice of vacancies for various state boards, councils and committees that are accepting applications, due January 26, 2016. Minnesotans are encouraged to apply and serve in demonstration of public service. The full list of vacancies is listed below and [online](#).

Additionally, Minnesotans will now be able to find information and updates on new vacancies on Secretary of State Steve Simon's official Facebook and Twitter pages. You can find those here:

- [Facebook.com/MNSteveSimon](https://www.facebook.com/MNSteveSimon)
- [Twitter.com/MNSteveSimon](https://twitter.com/MNSteveSimon)

Application forms are available [online](#) and must be submitted by January 26, 2016, to be assured of full consideration by the appointing authority. Appointing authorities may choose to review applications received by the Secretary of State after January 26.

Submit an Application

Applicants should include the following documents:

- Open Appointments Application Form
- Letter of Interest
- Resume or Biography

Applications may be submitted [online](#), by email to open.appointments@state.mn.us, or by mail or in person to:

Office of the Minnesota Secretary of State
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St Paul, MN 55155-1299

The monthly Notice of Vacancies is posted on www.sos.state.mn.us the first Monday of every month and is provided by email to those who [subscribe for the notice](#).

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications and recording appointments. Applications will be reviewed and appointments made by the appointing authorities; questions about specific vacancies and appointments should be directed to the appointing authority. Applications are kept on file for a one-year period.

The 2015 Open Appointments Annual Report is available [online](#) and includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and membership, and statistical information about appointments and vacancies during the 2015 fiscal year. A print version of the report is available at the Minnesota Bookstore, (651) 297-3000 or 1-800-657-3757.

ALCOHOL AND OTHER DRUG ABUSE ADVISORY COUNCIL

PO BOX 64977

ST PAUL, MN 55164-0977

651-431-2237

M.S. 254A.04

Appointing: Commissioner of Health and Human Services

Compensation: \$55 per diem and expenses

Vacancies: One Person with Training or Interest in Drugs other than Alcohol

Advise the commissioner of Human Services on matters of policy and funding for the prevention and treatment of chemical dependency. Membership includes five members who have training or interest in alcohol dependency and abuse, and five who have training or interest in drugs other than alcohol. Quarterly meetikngs are held on the third Friday of every fourth month, in St. Paul.

GOVERNOR'S INTERAGENCY COORDINATING COUNCIL ON EARLY CHILDHOOD INTERVENTION

MINNESOTA DEPARTMENT OF EDUCATION

1500 WEST HIGHWAY 36

ROSEVILLE, MN 55113-4266

651-582-8495

M.S. 125A.28

Appointing: Governor

Compensation: \$55 per diem for parent members; expenses for all members

Vacancies: One Department of Human Services Representative

The council must address methods of implementing a statewide system of comprehensive, coordinated, multidisciplinary interagency programs of early intervention services for young children with disabilities and their families. The duties of the council include recommending policies to ensure a comprehensive and coordinated system of all state and local agency services for children under age five with disabilities and their families. The policies must address how to incorporate each agency's services into a unified state and local system of multidisciplinary assessment practices, individual intervention plans, comprehensive systems to find children in need of services, methods to improve public awareness, and assistance in determining the role of interagency early intervention committees. An interagency coordinating council of at least 17, but not more than 25 members is established in compliance with the federal Individuals with Disabilities Education Act (IDEA 2004) and M.S. 125A.28. The members must be appointed by the governor. Council members shall elect the council chair. The representative of the commissioner may not serve as the chair. The council must be composed of at least five parents, including persons of color, of children with disabilities under age 12, including at least three parents of a child with a disability under age 7; five representatives of public or private providers of services for children with disabilities under age 5, including a special education director, county social service director, local Head Start director, and a community health services or public health nursing administrator; one member of the Senate; one member of the House of representatives; one representative of teacher preparation programs in early childhood special education or other preparation programs in early childhood intervention; at least one representative of advocacy organizations for children with disabilities under age 5; one physician who cares for young children with special health care needs; one representative each from the commissioner of Commerce, Education, Health, Human Services and Economic Security; one representative of the agency who deals with child care; and a representative from Indian health services or a tribal council. Section 15.059, subdivisions 2 to 5, apply to the council. With the 2004 reauthorization of IDEA, the ICC is in need of representatives from the state agency responsible for the state Medicaid program; Office of the Coordinator of Education of Homeless Children and Youth; State Child Welfare Agency responsible for Foster Care; and State Agency responsible for children's mental health. Meetings are held, at a minimum, on a quarterly basis at the Department of Education, St. Paul. MN Dept of Education, St. Paul.

MN BOARD ON AGING
PO BOX 64976
540 CEDAR STREET
ST PAUL, MN 55164-0976
651-431-2500
M.S. 256.975

Appointing: Governor

Compensation: \$55 per diem plus expenses

Vacancies: One Member

The board develops, coordinates, evaluates, and administers federal and state funds for programs for the aging; makes grants to seven area agencies on aging and non-profit agencies; and serves as advocate for older persons. The board consists of 25 members including at least one member from each congressional district. Five meetings a year are held on the third Friday of those months. Committee meetings are the preceding day. 540 Cedar Street, St. Paul.

MN JOINT UNDERWRITING ASSOCIATION - LIABILITY INSURANCE
MINNESOTA DEPARTMENT OF COMMERCE
85-7TH PLACE EAST, #500
ST. PAUL, MN 55101-2198
651-222-0484
M.S. 621.02.

Appointing: Commissioner of Commerce

Compensation: \$200 per diem plus mileage

Vacancies: One Public Member

The association provides liability insurance coverage for persons unable to obtain it through ordinary means where coverage is required by law or is necessary for the conduct of business and serves a public purpose. The association will provide insurance to eligible persons or entities unable to obtain insurance in the private marketplace. The statutory purpose of the association is not to be a market competition or a market regulator. The association shall have a board of directors composed of 11 persons chosen as follows: seven persons elected by members of the association at a meeting called by the commissioner; eight public members, as defined in section 214.02, appointed by the commissioner, one of whom is a licensed medical health care professional and two of whom are representing groups insured by the MJUA; and three members, appointed by the commissioner representing groups to whom coverage has been extended by the association. The terms of the members shall be four years. Terms may be staggered so that no more than six members are appointed or elected every two years. Members may serve until their successors are appointed or elected. If at any time no coverage is currently extended by the association, then either additional public members may be appointed to fill these three positions or, at the option of the commissioner, representatives from groups who had previously been covered by the association may serve as directors. In the event that the commissioner assigns the responsibility for administering Chapter 62F to the Minnesota Joint Underwriting Association, the board of directors must be increased by four additional members. The commissioner shall appoint two of the additional members, one of whom must be a licensed health care provider, and one of whom must be a public member. Association members shall elect the other two members, one of whom must be representative of medical malpractice insurers, and one of whom must be a representative of personal injury liability insurers. Quarterly meetings are held. May meet more frequently when necessary. No set meeting location.