



OFFICE OF THE MINNESOTA SECRETARY OF STATE

Steve Simon

Notice of Vacancies in State Boards, Councils and Committees

May 2, 2016 — The Office of the Minnesota Secretary of State today released the May 2016 notice of vacancies for various state boards, councils and committees that are accepting applications, due May 24, 2016. Minnesotans are encouraged to apply and serve in demonstration of public service. The full list of vacancies is listed below and [online](#).

Additionally, Minnesotans will now be able to find information and updates on new vacancies on Secretary of State Steve Simon's official Facebook and Twitter pages. You can find those here:

- [Facebook.com/MNSteveSimon](https://www.facebook.com/MNSteveSimon)
- [Twitter.com/MNSteveSimon](https://twitter.com/MNSteveSimon)

Application forms are available [online](#) and must be submitted by May 24, 2016, to be assured of full consideration by the appointing authority. Appointing authorities may choose to review applications received by the Secretary of State after May 24.

Submit an Application

Applicants should include the following documents:

- Open Appointments Application Form
- Letter of Interest
- Resume or Biography

Applications may be submitted [online](#) , by email to open.appointments@state.mn.us , or by mail or in person to:

Office of the Minnesota Secretary of State
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St Paul, MN 55155-1299

The monthly Notice of Vacancies is posted on www.sos.state.mn.us the first Monday of every month and is provided by email to those who subscribe for the notice.

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications and recording appointments. Applications will be reviewed and appointments made by the appointing authorities; questions about specific vacancies and appointments should be directed to the appointing authority. Applications are kept on file for a one-year period.

The 2015 Open Appointments Annual Report is available [online](#) and includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and membership, and statistical information about appointments and vacancies during the 2015 fiscal year. A print version of the report is available at the Minnesota Bookstore, (651) 297-3000 or 1-800-657-3757.

**FOOD SAFETY AND DEFENSE TASK FORCE
MINNESOTA DEPARTMENT OF AGRICULTURE
625 ROBERT STREET NORTH
ST PAUL, MN 55155
651-201-6316
M.S. 28A.21**

Appointing: Governor

Compensation: None

Vacancies: Nine seats including: Two Health or Food Professionals; One Statewide General Farm Organization Representative; One Local Food Inspection Agency Representative; One Food Oriented Consumer Group Representative; One Minnesota-based Manufacturer of Microbial Detection Equipment and Remediation Products Representative; and Three At-Large Members.

The Food Safety and Defense Task Force has been established to advise the commissioner and the Legislature on food issues and food safety. The Task Force coordinates educational efforts regarding food safety; provides advice and coordination to state agencies as requested by the agencies; serves as a source of information and referral for the public, news media, and others concerned with food safety; and makes recommendations to Congress. The legislative committees with jurisdiction over agriculture finance and policy, the Legislature, and others about appropriate action to improve food safety in the state. Task Force consists of: 1) The commissioner of Agriculture or the commissioner's designee; 2) the commissioner of health or the commissioner's designee; 3) a representative of the United States Food and Drug Administration; 4) a representative of the United States Department of Agriculture; 5) a representative of the Agricultural Utilization Research Institute; 6) one member of the Minnesota Grocers Association; 7) One member from the University of Minnesota knowledgeable in food and food safety issues; and 8) nine members appointed by the governor who are interested in food and food safety, or whom: i) two persons are health or food professionals; ii) one person represents a statewide general farm organization; iii) one person represents a local food inspection agency; iv) one person represents a food-oriented consumer group; and v) one person represents a Minnesota-based manufacturer of microbial detection equipment and remediation products. Meetings are held on a monthly basis, or as determined by the chair.

**GAMBLING CONTROL BOARD
1711 WEST COUNTY ROAD B, # 300 SOUTH
ROSEVILLE, MN 55113
651-539-1900
M.S. 349.151.**

Appointing: Governor, Attorney General, and Commissioner of Public Safety

Compensation: \$55 per diem plus expenses

Vacancies: Two Members

The board issues, suspends and revokes licenses of organizations, distributors and manufacturers of gambling equipment, registers gambling equipment, collects license fees and inspects records, conducts hearings to insure integrity of operations and compliance with all applicable laws and rules. The seven members include five members appointed by the Governor, one member appointed by the Commissioner of Public Safety, and one member appointed by the Attorney General. No more than three members appointed by the Governor may belong to the same political party. Meetings are held on the third Monday of each month; committee meetings are held for the legislative committee, rules committee, and the compliance review group. Meetings are held at the Roseville Office of the Gambling Control Board.

**HOMELESS MANAGEMENT INFORMATION SYSTEM ADVISORY TASK FORCE
400 SIBLEY STREET, #300
ST PAUL, MN 55101-1998
651-296-2081
M.S. 15.014**

Appointing: Housing Finance Agency

Compensation: Expenses

Vacancies: One Community Member

The task force was formed for the purpose of advising the Minnesota Housing Finance Agency on policy, planning, priorities, and operational matters concerning the implementation and administration of the Homeless Management Information System collaboration. The Task Force is made up of four members representing Continuums of Care, three members representing state

agencies (including the Minnesota Housing Finance Agency and the Department of Human Services), one tribal representative, and seven community members. The meeting schedule and location may vary.

**MEDICAL SERVICES REVIEW BOARD
DEPARTMENT OF LABOR AND INDUSTRY
REHABILITATION AND MEDICAL AFFAIRS
443 LAFAYETTE ROAD NORTH
ST. PAUL, MN 55155
651-284-5018
M.S. 176.103.**

Appointing: Commissioner of Labor and Industry

Compensation: \$55 per diem plus expenses

Vacancies: One Registered Nurse Member

The board advises the Department of Labor and Industry on medical matters relating to workers' compensation, makes determinations on inappropriate, unnecessary or excessive treatment under M.S. 176.103, subd. 2, and may issue penalties for violation of rules following a contested case procedure under chapter 14 under M.S. 176.103, subd.3. There is created a Medical Services Review Board composed of the commissioner or the commissioner's designee as an ex officio member; two persons representing chiropractic; one person representing hospitals; one physical therapist; one registered nurse; one occupational therapist; and six physicians representing different specialties which the commissioner determines are the most frequently utilized by injured employees. The board shall also have one person representing employees, one person representing employers or insurers. The members shall be appointed by the commissioner and shall be governed by section 15.0575. Terms of the board's members may be renewed. The board may appoint from its members whatever subcommittees it deems appropriate. Notwithstanding section 15.059, this board does not expire unless the board no longer fulfills the purpose for which the board was established, the board has not met in the last 18 months, or the board does not comply with the registration requirements of section 15.0599, subdivision 3. The commissioner may appoint alternates for one-year terms to serve as a member when a member is unavailable. The number of alternates shall not exceed one chiropractor; one physical therapist; one registered nurse; one hospital representative; three physicians; one employee representative; one employer or insurer representative; and one occupational therapist. Meetings are held the third Thursday quarterly from 4 - 6:00 p.m. at 443 Lafayette Road North, St. Paul.