CNS FARM PRODUCT MONTHLY LIST USER INSTRUCTIONS

CNS Bulk Order Summary Data File

Data File (CSV Format)

Revised 01/10/2025

Table of Contents

System Requirements	2
STEP 1: CNS Buyer Receives Email	<u>)</u>
STEP 2: Order Status	3
STEP 3: Access Data File	3
STEP 4: Open Data File	3
STEP 5: Data File Displays with Link for Summary Data File	3
STEP 6: Excel File Displays	ł
STEP 7: Reformat Column C (Original Filing Number)	ł
STEP 8: Expanding Columns6	5
STEP 9: Freeze Top Row (Header Row)6	5
STEP 10: Using Find & Select	3
Filtering:)
A: Filter by Debtor Name:	L
B: Filter by Product and County Name12	<u>)</u>
C: Filter for New Effective Financing Statements / CNS Statutory Liens	ł

System Requirements

Minnesota Business & Lien System Requirements document can be accessed using link below:

https://www.sos.state.mn.us/business-liens/ucc-cns-tax-liens-help/online-filing-system-requirements/

The instructions and examples provided in the Data File document used Microsoft Excel 2013. The CSV format (comma separate values) can also be opened by using other spreadsheets and database applications.

STEP 1: CNS Buyer Receives Email

CNS Buyer receives an email from the <u>business.services@state.mn.us</u> (Office of the Secretary of State) with order detail and link to access and download data file.

You are receiving this message, because your email address was provided as the contact for notification of this completed transaction.

Order has been received and processed.

Please be advised you will not receive any documents by mail.

To view or print your completed order click on the following temporary* link: <u>https://mblsportal.sos.mn.gov/Document/DownloadInventory?orderid=</u>

*All order download links are temporary and expire soon after the order is processed.

Note: If the link does not open the window for this transaction, you can access the information by copying and pasting the link into your browser address bar, then hit enter.

Thank you for your order.

Office of the Minnesota Secretary of State

Should you need further assistance please contact:

- Business Services: <u>business.services@state.mn.us</u>
- UCC or CNS: <u>ucc.dept@state.mn.us</u>

STEP 2: Order Status

Order Status »		
Order Number:		
Your order has been i Note: you will also re	processed. To view or print your items, click Refresh. Y ceive an email with a link to access your completed ite	′our items will display below Link(s). ms.
Items		
Item Number	Product	Link(s)
	CNS Farm Product Monthly List	 Data Report - 1/1/2025 Data File - 1/1/2025 Acknowledgement
		Receipt
Return to Home Page		

Click on the link in the email and window opens to Order Status.

STEP 3: Access Data File

Double click on "Data File – (date created)"

STEP 4: Open Data File

Receive message and click open.

Do you want to open or save CNS_20141231_C_COMPLETE_Job9_RunOn20150112zip (1.42	MB) from m l	blsportal.s	os.sta	te.mn.us? ×
	Open	Save	•	Cancel

STEP 5: Data File Displays with Link for Summary Data File

Double click on "CNS Complete Summary" data file to open in Excel

Organize Extract all files					
☆ Favorites	Name	Туре	Compressed size	Password p	Size
E Desktop	B CNS_20151231_C_COMPLETE_Job9_RunOn20160120.CSV	Microsoft Excel Comma S	2,162 KB	No	
laces Recent Places	CNS_20151231_C_COMPLETE_SummaryJob9_RunOn20160120.CSV	Microsoft Excel Comma S	1,805 KB	No	
🐌 Downloads					
Non					
Elbraries					
Documents Music					
Videos					
Somputer					
tocal Disk (C:)					
⊲ New Volume (D:)					
a bulkorder_images_rescanned (\\remer)					
😪 dusth01\$ (\\ossbackup) (K:)					
😪 Sharedall (\\ossbackup) (R:)					
🙀 Shared555 (\\ossbackup) (S:)					

STEP 6: Excel File Displays

CNS Buyer has ability to save file to folder, desktop or drive or their choice upon opening the summary list OR can sort data and then save with sort results.

	Α	В	С	D	E	F	G	н	Ι	J	K	L	М	N	0	
1	0	Lien Filing	Original Fil	Original Fil	Filing Statu	Terminatio	Debtor Or	Debtor La	Debtor Fir	Debtor Mi	Debtor Su	Debtor Ad	Debtor Cit	Debotor S	Debtor Zip	Secu
2	1	Effective F	2.01E+11	########	Active		1 STOP RE	ALTY INC				20 4TH ST	KASSON	MN	55944	KASS
3	2	Effective F	2.01E+11	########	Active		29 SWINE	LLP				32686 460	HANCOCK	MN	56244	AGC
4	3	Effective F	2.01E+11	########	Active		29 SWINE	LLP				32686 460	HANCOCK	MN	56244	AGC
5	4	Effective F	2.01E+11	6/3/2013	Active		3 JS FARM	PARTNERS	HIP			2297 240T	ADA	MN	56510	FRA
6	5	Effective F	8.56E+11	########	Active		4S LIVEST	DCK INC				1111 540T	ARMSTRO	IA	50514 751	PRO
7	6	Effective F	8.56E+11	########	Active		4S LIVEST	DCK INC				1111 540T	ARMSTRO	IA	50514 751	PRO
8	7	Effective F	8.56E+11	########	Active		4S LIVEST	DCK INC				1111 540T	ARMSTRO	IA	50514 751	RO PRO
9	8	Effective F	8.56E+11	########	Active		4S LIVEST	DCK INC				1111 540T	ARMSTRO	IA	50514 751	PRO
10	9	Effective F	8.56E+11	########	Active		4S LIVEST	DCK INC				1111 540T	ARMSTRO	IA	50514 751	PRO
11	10	Effective F	8.56E+11	########	Active		4S LIVEST	DCK INC				1111 540T	ARMSTRO	IA	50514 751	PRO

STEP 7: Reformat Column C (Original Filing Number)

• Highlight Column C

	А	В	С	D	E	F	
1	0	Lien Filing Type	Original Filing Number	Original Filing Date	Filing Status	Termination Filing Date	Debto
2	1	Effective Financing Statement	2.01436E+11	4/24/2014	Active		1 STO
3	2	Effective Financing Statement	2.01437E+11	5/15/2014	Active		29 SW
4	3	Effective Financing Statement	2.01437E+11	5/15/2014	Active		29 SW
5	4	Effective Financing Statement	2.01333E+11	6/3/2013	Active		3 JS FA
6	5	Effective Financing Statement	8.55671E+11	11/20/2015	Active		4S LIV
7	6	Effective Financing Statement	8.55671E+11	11/20/2015	Active		4S LIV
8	7	Effective Financing Statement	8.55671E+11	11/20/2015	Active		4S LIV
9	8	Effective Financing Statement	8.55671E+11	11/20/2015	Active		4S LIV
10	9	Effective Financing Statement	8.55671E+11	11/20/2015	Active		4S LIV
11	10	Effective Financing Statement	8.55671E+11	11/20/2015	Active		4S LIV

• Right Click and select Format Cells from drop down menu



- Select Number Tab
- Select Number under Category

- Change the Decimal Places to 0 (zero) by click the down arrow
- Click Ok

General Number Currency Accounting Date Time Percentage Fraction Scientific	Samı 200 Decim Us Negat	ole 915933032 al places: 0 e 1000 Separ- ive numbers:	ator ()	
Text Special Custom	1234 (1234 (1234))		Ŧ

STEP 8: Expanding Columns

Expand Columns A - AD for correct format and to display data.

	А	В	С	D	E	F	G	Н	Ι	J	K	L	Μ	N
1	() Lien Filing	Original Filing N	Original Fi	Filing Statu	Terminatio	Debtor Or	Debtor La	Debtor Fire	Debtor Mi	Debtor Su	Debtor Ad	Debtor Cit	Debotor St
2	1	Effective F	201436353310	########	Active		1 STOP RE	ALTY INC				20 4TH ST	KASSON	MN
3	2	2 Effective F	201436612932	########	Active		29 SWINE	LLP				32686 460	HANCOCK	MN
4	3	B Effective F	201436612932	#########	Active		29 SWINE	LLP				32686 460	HANCOCK	MN
5	4	Effective F	201332588702	6/3/2013	Active		3 JS FARM	PARTNERS	HIP			2297 240T	ADA	MN
6	5	5 Effective F	855671300035	########	Active		4S LIVESTO	DCK INC				1111 540T	ARMSTRO	IA
7	6	5 Effective F	855671300035	########	Active		4S LIVESTO	DCK INC				1111 540T	ARMSTRO	IA
8	1	Effective F	855671300035	########	Active		4S LIVESTO	DCK INC				1111 540T	ARMSTRO	IA
9	8	B Effective F	855671300035	########	Active		4S LIVESTO	OCK INC				1111 540T	ARMSTRO	IA
10	9	Effective F	855671300035	########	Active		4S LIVESTO	OCK INC				1111 540T	ARMSTRO	IA
11	10	Effective F	855671300035	#########	Active		4S LIVESTO	OCK INC				1111 540T	ARMSTRO	IA

STEP 9: Freeze Top Row (Header Row)

Freezing the Top Row allows you to keep the header row visible while scrolling through the rest of the spreadsheet

• Click "View" located on the Home Tab ribbon

x∎	চ ় ৫	÷ =								CNS_2015	L231_C_C	OMPLETE_Su	mmaryJob9_Rı
FILE	HOME	INSE	ERT F	PAGE LAYOUT	FORMULAS	DATA	REV	IEW N	/IEW	LOAD TES	ST TE	AM	
Normal	Page Break Preview	Page Layout	Custom Views	✓ Ruler✓ Gridlines	 ✓ Formula Bar ✓ Headings 	Zoom	→ 100%	Zoom to Selection	o Nei n Wind	w Arrang ow All	e Freeze Panes	Split Hide	Uiew Side
	Workbook	Views			Show		Zoom	1				W	/indow

• Click on row 1 to select Top or Header Row

A1		* i	\times	\sim	f_x 0													
	А	В		С	D	E	F	G	н	Ι	J	К	L	М	Ν	0	Р	
1		0 Lien Fili	ngʻC	<mark>Driginal Fil</mark>	Original Fi	l Filing Statu	Terminatio	Debtor Or	Debtor Las	Debtor Fire	Debtor Mi	Debtor Su	Debtor Ad	Debtor Cit	Debotor S	Debtor Zip	Secured O	Secu
2		1 Effectiv	e F 🗄	2.01E+11	#########	Active		1 STOP REA	ALTY INC				20 4TH ST	KASSON	MN	55944	KASSON ST	ГАТЕ
3		2 Effectiv	e F 🛛	2.01E+11	########	Active		29 SWINE	LLP				32686 460	HANCOCK	MN	56244	AGCOUNT	RY F
4		3 Effectiv	e F 🗄	2.01E+11	#########	Active		29 SWINE	LLP				32686 460	HANCOCK	MN	56244	AGCOUNT	RY F
5		4 Effectiv	e F 🗄	2.01E+11	6/3/2013	Active		3 JS FARM	PARTNERS	HIP			2297 240T	ADA	MN	56510	FRANDSEM	I BAI
-																		

• Click on "Freeze Panes"



Freeze

Panes -

• Select "Freeze Top Row"



To unfreeze the top or header row:

• Click on "Freeze Panes"



Freeze Panes *

• Select "Unfreeze Panes"



STEP 10: Using Find & Select

CNS Buyer has the ability to conduct a Find on the Data File.

To search for an Individual by Last Name, highlight Column H To search for an Organization, highlight Column G

For example:

- Debtor Last Name: Johnson
- Highlight Column H (debtor last name)

	А	В	С	D	E	F	G	Н	Ι
1	0	Lien Filing Type	Original Filing Number	Original Filing Date	Filing Statu	Termination Filing	Debtor Organization Name	Debtor Last Name	Debtor First Name
26	25	Effective Financing St	853914500031	11/12/2015	Active		A TEAM FARMS LLC		
27	26	Effective Financing St	853914500031	11/12/2015	Active		A TEAM FARMS LLC		
28	27	Effective Financing St	853914500031	11/12/2015	Active		A TEAM FARMS LLC		
29	28	Effective Financing St	853914500031	11/12/2015	Active		A TEAM FARMS LLC		
30	29	Effective Financing St	201437407277	7/28/2014	Active			AAKRE	ANDREW
31	30	Effective Financing St	201437407277	7/28/2014	Active			AAKRE	ANDREW
32	31	Effective Financing St	20039598313	11/26/2003	Active			AAKRE	DWIGHT
33	32	Effective Financing S	20039598313	11/26/2003	Active			AAKRE	DWIGHT
34	33	Effective Financing S	201437407277	7/28/2014	Active			AAKRE	ERICA
35	34	Effective Financing St	201437407277	7/28/2014	Active			AAKRE	ERICA

• Click "Find & Select" located on Home Tab ribbon



• Select "Find" from the drop down menu

M	<u>F</u> ind
ab ⇔ac	<u>R</u> eplace
→	<u>G</u> o To
	Go To <u>S</u> pecial
	Form <u>u</u> las
	Co <u>m</u> ments
	<u>C</u> onditional Formatting
	Co <u>n</u> stants
	Data <u>¥</u> alidation
\square	Select <u>O</u> bjects
86	Selection <u>P</u> ane

• Find and Replace window opens

Find and	l Repl	ace		8 🔀
Fin <u>c</u>	1	Re <u>p</u> lace		
Fi <u>n</u> d w	/hat:			•
				Op <u>t</u> ions >>
			Find All Eind Next	Close

• Enter debtor's last name in "Find What"

_					
F	ind and Rep	lace			8 🔀
	Fin <u>d</u>	Re <u>p</u> lace			
	Fi <u>n</u> d what:	johnson			•
					Op <u>t</u> ions >>
			Find All	Find Next	Close

• Click Find Next and first instance of "Johnson" is located in spreadsheet, click Find Next to until correct CNS Lien Filing for debtor has been located

Filing Number: (follow same process as Find for debtor last name above)

- Highlight Column C (original filing number)
- Click "Find & Select" located on Home Tab ribbon
- Select "Find" from the drop down menu
- Find and Replace window opens
- Enter filing number in "Find What" field
- Click Find Next

Filtering:

Step 1: To filter for a specific Debtor Name, highlight the entire spreadsheet by clicking in the field (highlighted in yellow below) to the left of letter A and above the number 1.

A1	- i	$\times \checkmark f_x$	0				
	А	В	С	D	E	F	G
1	0	Lien Filing Type	Original Filing Num	Original Filing Date	Filing Status	Termination Filing	Debtor Organizatio
2	1	Effective Financing	201437407277	41848	Active		
3	2	Effective Financing	201437407277	41848	Active		
4	3	Effective Financing	20039598313	37951	Active		
5	4	Effective Financing	20039598313	37951	Active		
6	5	Effective Financing	201437407277	41848	Active		
7	6	Effective Financing	201437407277	41848	Active		
8	7	Effective Financing	20039598313	37951	Active		
9	8	Effective Financing	20039598313	37951	Active		

Step 2: Click "Data" located on the Home Tab ribbon



Step 3: Click "Filter"



A down arrow is placed at the end of each column on the Header Row

A1	Ŧ] :	$\times \checkmark f_x$	0									
	А		В	С	D	Е	F	G	н	Ι	J	К	
1			Lien Filing Type 💌	Original Filing N 💌	Original Filing D 🝷	Filing Status 🛛 🔽	Termination Fili	Debtor Organiz	Debtor Last Nai 🔻	Debtor First Na	Debtor Middle 🔽	Debtor Suffix	▼ De
2		1	Effective Financing	201437407277	41848	Active			AAKRE	ANDREW			27
3		2	2 Effective Financing	201437407277	41848	Active			AAKRE	ANDREW			27
4		3	B Effective Financing	20039598313	37951	Active			AAKRE	DWIGHT	G		76
5		4	Effective Financing	20039598313	37951	Active			AAKRE	DWIGHT	G		76
6		5	Effective Financing	201437407277	41848	Active			AAKRE	ERICA	L		27
7		6	5 Effective Financing	201437407277	41848	Active			AAKRE	ERICA	L		27
8		7	7 Effective Financing	20039598313	37951	Active			AAKRE	KAREN	M		76
9		8	B Effective Financing	20039598313	37951	Active			AAKRE	KAREN	M		76

A: Filter by Debtor Name:

Example: To locate all Active and Terminated filings for debtor with last name **"Zych"** Click the down arrow on Column H (Debtor Last Name) Click "Select All" to unselect all last names in list Select only the last name of **"Zych"** Click "OK"

₽↓	Sort A to Z	
Ă↑	Sort Z to A	
	Sor <u>t</u> by Color	×.
T _×	Clear Filter From "Debtor Last Name"	
	Filter by Color	•
	Text <u>F</u> ilters	•
	Search	ρ
	- ZUBROD - Zuehlsdorf - ZUGSCHWERT - ZUIDEMA - ZUIMBERGE - ZURN - ZUTZ - ZWAAN - ZWEFEL - ZYCE - (Blanks)	
	•	r
	OK Cano	el
	OK	.ei

All CNS Lien Filings where Debtor Last Name is "Zych" now display

	А	В	С	D	E	F	G	Н	Ι	J
1	¥	Lien Filing Type 💌	Original Filing N 💌	Original Filing D 🔻	Filing Status	Termination Fili 👻	Debtor Organiza 🔻	Debtor Last Na 🖅	Debtor First Na 👻	Debtor Middle I 👻
38730	38729	Effective Financing	201124004864	40658	Active			ZYCH	CHRISTINE	
38731	38730	Effective Financing	201124004864	40658	Active			ZYCH	CHRISTINE	
38732	38731	Effective Financing	201124004864	40658	Active			ZYCH	DALE	E
38733	38732	Effective Financing	201124004864	40658	Active			ZYCH	DALE	E
38734	38733	Effective Financing	201226834726	40919	Active			ZYCH	DIANE	
38735	38734	Effective Financing	201226834726	40919	Active			ZYCH	DIANE	
38736	38735	Effective Financing	201226834726	40919	Active			ZYCH	DIANE	
38737	38736	Effective Financing	201226834726	40919	Active			ZYCH	DIANE	
38738	38737	Effective Financing	201437881128	41893	Active			ZYCH	DIANE	JUNE
38739	38738	Effective Financing	201437881128	41893	Active			ZYCH	DIANE	JUNE
38740	38739	Effective Financing	201437881128	41893	Active			ZYCH	DIANE	JUNE

Narrow results even further by including First Name:

Example: To locate all Active and Terminated filings for debtor with last name "Zych" and first name "Christine" Click the down arrow on Column I (Debtor First Name) Click "Select All" to unselect all first names in list Select only the first name of "Christine" Click "OK"

Only those CNS Lien Filings, Active or Terminated, where the Debtor Last Name is **"Zych"** and Debtor First Name is **"Christine"** now display.

	A	В	С	D	Е	F	G	Н	Ι	J
1	*	Lien Filing Type 💌	Original Filing N 💌	Original Filing D 💌	Filing Status 🛛 👻	Termination Fili 💌	Debtor Organiza 👻	Debtor Last Na 🖛	Debtor First Na 🔻	Debtor Middle I 👻
38730	38729	Effective Financing	201124004864	40658	Active			ZYCH	CHRISTINE	
38731	38730	Effective Financing	201124004864	40658	Active			ZYCH	CHRISTINE	
53519	63518	Effective Financing	73	34759	Terminated	40672		Zych	Christine	
53520	63519	Effective Financing	73	34759	Terminated	40672		Zych	Christine	
53521	63520	Effective Financing	73	34759	Terminated	40672		Zych	Christine	
53522	63521	Effective Financing	73	34759	Terminated	40672		Zych	Christine	
56595										

B: Filter by Product and County Name

Repeat Steps 1-3 under Filtering.

Example: To display all lien filings with a Product of **"111 Field Corn"** Click the down arrow on Column Z (Product Name) Click "Select All" to unselect all items in list Select **"111 Field Corn"** Click "OK"



All CNS Lien Filings, Active or Terminated, where the Product is "111 Field Corn" now display

	J	К	L	M	N	0	Р	Q	R	S	Т	U	V	W	Х	Y	Z	AA
1	Debtor	Debtor 👻	Debtor 💌	Debtor 💌	Deboto	Debtor 💌	Securec *	Securec *	Securec *	Securec *	Securec *	Securec *	Securec *	Secured *	Securec *	CNS Party ID	Product Name	County Name 🔹
18	Α		15656 Wi	l Evansville	MN	56366	Star Bank					P.O. Box 2	Barrett	MN	56311	21627	111 Field Corn	26 Grant
23			26511 720	D HAYFIELD	MN	55940	BREMER E	BANK NATIC	NAL ASSC	CIATION		372 ST PET	TST PAUL	MN	55102	108855	111 Field Corn	20 Dodge
24	ANN		26511 720	HAYFIELD	MN	55940	BREMER E	BANK NATIC	NAL ASSC	CIATION		372 ST PE	I ST PAUL	MN	55102	108856	111 Field Corn	20 Dodge
30	HUGH		10463 190	BARNSVIL	I MN	56514	LEGENDA	RY LOAN LI	NK INC			1339 S LA	WATERTO) SD	57201	107661	111 Field Corn	14 Clay
33	GADDY		10463 190	BARNSVIL	I MN	56514	LEGENDA	RY LOAN LI	NK INC			1339 S LA	WATERTO) SD	57201	107660	111 Field Corn	14 Clay
96	James		14354 388	8 Warner	SD	57479	Great Wes	stern Bank				5000 Sout	Sioux Fall	s SD	57108	106548	111 Field Corn	05 Benton
L00	James		14354 388	B Warner	SD	57479	Great Wes	stern Bank				5000 Sout	Sioux Fall	s SD	57108	106548	111 Field Corn	49 Morrison
L04	James		14354 388	8 Warner	SD	57479	Great Wes	stern Bank				5000 Sout	Sioux Fall	s SD	57108	106548	111 Field Corn	54 Norman
L08	James		14354 388	B Warner	SD	57479	Great Wes	stern Bank				5000 Sout	Sioux Fall	s SD	57108	106548	111 Field Corn	73 Stearns
112	James		14354 388	8 Warner	SD	57479	Great Wes	stern Bank				5000 Sout	Sioux Fall	s SD	57108	106548	111 Field Corn	77 Todd
L46			34847 650	D BUTTERFI	EMN	56120	TRIUMPH	STATE BAN	K - BUTTE	RFIELD		100 2ND 5	BUTTERF	EMN	56120	31124	111 Field Corn	83 Watonwan

Narrow results even further by County Name(s):

To locate all lien filings with Product "111 Field Corn" where the County is "Blue Earth and Clay"

Click the down arrow on Column AA (County Name) Click "Select All" to unselect all items in list Select **"Blue Earth"** and **"Clay"** Click "OK"

Sort A to Z	
Sort Z to A	
Sor <u>t</u> by Color	•
Clear Filter From "County Name"	
Filter by Color) ->
Text <u>F</u> ilters	•
Search	Q
- 06 Big Stone 07 Blue Earth 08 Brown 10 Carver 11 Cass 12 Chippewa 13 Chisago 14 Clay 15 Clearwater 17 Cottonwood 18 Crow Wing 19 Dakota	
ОК	Cancel
	Sort A to Z Sort Dy Color Clear Filter From "County Name" Filter by Color Text Eilters Search 06 Big Stone - 06 Big Stone - 07 Blue Earth - 08 Brown - 10 Carver - 11 Cass - 12 Chippewa - 13 Chisago - 14 Clay - 15 Cleanwater - 17 Cottonwood - 18 Crow Wing - 19 Dakota

All CNS Lien Filings, Active or Terminated, with a Product of **"111 Field Corn"** where the County is **"Blue Earth" or "Clay"** now display

	н	I	J	K	L	M	N	0	Р	Q	R	S	T	U	V	W	Х	Y	Z	AA	AB	AC
1	Debtor 💌	Debtor *	Debtor *	Debtor *	Debtor *	Debtor *	Deboto *	Debtor 💌	Secured *	Secured *	Securec *	Securec *	Securec *	Securec *	Securec *	Securec *	Secured *	CNS Par *	Product 3	County J	Year	Quantit *
34	ABARR	DONALD	HUGH		10463 19	0 BARNSVIL	IMN	56514	LEGENDAR	RY LOAN LI	NK INC			1339 S LA	WATERTO	SD	57201	107661	111 Field C	14 Clay		ALL
37	ABARR	JENNIFER	GADDY		10463 19	0 BARNSVIL	IMN	56514	LEGENDAR	RY LOAN LI	NK INC			1339 S LA	WATERTO	SD	57201	107660	111 Field C	14 Clay		ALL
504	Anderegg	Mitchell	w.		216 Oak [Eagle Lake	MN	56024	Pioneer Ba	ank				301 Main	Mapleton	MN	56065 030	106782	111 Field C	07 Blue Ea	arth	
5729	BRANTNE	FJUSTIN	PERRY		9384 160	T FELTON	MN	56536	BELL STAT	E BANK &	TRUST			1333 8TH	MOORHEA	MN	56560	105972	111 Field C	14 Clay		
5736	BRANTNE	FTIFFANY	ELIZABETH	1	9384 160	T FELTON	MN	56536	BELL STAT	E BANK &	TRUST			1333 8TH	MOORHE	MN	56560	108384	111 Field C	14 Clay		
8588	Davis	Debra	Ann		48770 190	0 Lake Cryst	MN	56055	AgQuest Fi	inancial Se	rvices, Inc.			711 Front	Morgan	MN	56266	109321	111 Field C	07 Blue Ea	arth	
8589	Davis	Floyd	Stephen		48770 19	0 Lake Cryst	MN	56055	AgQuest Fi	inancial Se	rvices, Inc.			711 Front	Morgan	MN	56266	109320	111 Field C	07 Blue Ea	arth	
9951	Eidem	Laura	1		6176 110	tl Felton	MN	56536	American	Federal Ba	nk			1301 30th	Fargo	ND	58103	108380	111 Field C	14 Clay		
9959	Eidem	Trent	J		6176 110	tl Felton	MN	56536	American	Federal Ba	nk			1301 30th	Fargo	ND	58103	108379	111 Field C	14 Clay		

C: Filter for New Effective Financing Statements / CNS Statutory Liens

Repeat Steps 1-3 under Filtering.

Example: To locate and display only NEW Effective Financing Statements filed in February 2016 or New CNS Statutory Liens Click the down arrow on Column B (Lien Filing Type) Click "Select All" to unselect all items in list Select "Effective Financing Statement" or "CNS Statutory Liens" Click "OK"

₽↓	Sort A to Z	
Ă↑	Sort Z to A	
	Sort by Color	•
T _×	Clear Filter From "Lien Filing Type"	
	Filter by Color	÷
	Text <u>F</u> ilters	•
	Search	0
	(Select All) CNS Statutory Lien Effective Financing Statement	~
	■ (Select All) CNS Statutory Lien Effective Financing Statement	~

Only "Effective Financing Statements" will display in Column B

A1	* ÷	$\times \checkmark f_x$	1								
	А	В	C	D	E	F	G	н	Ι	J	К
1		 Lien Filing Type 	🔻 Original Filing Nun 👻	Original Filing Date	Filing Status 🔹	Termination Filing 👻	Debtor Organizati	Debtor Last Name 👻	Debtor First Name 👻	Debtor Middle Na 💌	Debtor Suffix 🛛 👻
2		1 Effective Financing	SI 201437407277	7/28/2014	Active			AAKRE	ANDREW		
3		2 Effective Financing	SI 201437407277	7/28/2014	Active			AAKRE	ANDREW		
4		3 Effective Financing	St 20039598313	11/26/2003	Active			AAKRE	DWIGHT	G	
5		4 Effective Financing	St 20039598313	11/26/2003	Active			AAKRE	DWIGHT	G	
6		5 Effective Financing	SI 201437407277	7/28/2014	Active			AAKRE	ERICA	L	
7		6 Effective Financing	SI 201437407277	7/28/2014	Active			AAKRE	ERICA	L	
8		7 Effective Financing	St 874304000035	2/22/2016	Active			AAKRE	JORDAN	MARTYN	
9		8 Effective Financing	St 874304000035	2/22/2016	Active			AAKRE	JORDAN	MARTYN	

Click the down arrow on Column D (Original Filing Date) Click "Select All" to unselect all dates in list Click the + sign before **"2016"**, you will see the available months for that year Select **"February"** Click "OK"

Δ1		
Z↓	Sort Oldest to Newest	
Ă↓	S <u>o</u> rt Newest to Oldest	
	Sor <u>t</u> by Color	•
\mathbb{T}_{\times}	Clear Filter From "Original Filing Date"	
	F <u>i</u> lter by Color	•
	Date <u>F</u> ilters	•
	Search (All)	-
	■ (select All) ■ Jona ■ January ■ Zo15 ■ Zo15 ■ 2013 ■ Zo13 ■ Zo12 ■ Zo13 ■ Zo12 ■ Zo13 ■ Zo12 ■ Zo12 ■ Zo10 ■ Zo09 ■ Zo08	
	OK Cance	

"Effective Financing Statements" filed for the month of "February 2016" will display

A1	- E >	< 🖌 ƒx 0									
	А	В	С	D	E	F	G	н	Ι	J	К
1	×	Lien Filing Type 🏾 🛪	Original Filing Nun 👻	Original Filing Date 🖛	Filing Status	Termination Filing 👻	Debtor Organizati	Debtor Last Name 👻	Debtor First Name 👻	Debtor Middle Na 👻	Debtor Suffix 🔹
8	7	Effective Financing S	874304000035	2/22/2016	Active			AAKRE	JORDAN	MARTYN	
9	8	Effective Financing S	874304000035	2/22/2016	Active			AAKRE	JORDAN	MARTYN	
12	11	Effective Financing S	874304000035	2/22/2016	Active			AAKRE	REBEKAH	OL	
13	12	Effective Financing S	874304000035	2/22/2016	Active			AAKRE	REBEKAH	JO	
176	175	Effective Financing S	875262200035	2/26/2016	Active			AHLNESS	RILEY	L	
199	198	Effective Financing S	873176800038	2/16/2016	Active			AHRENHOLZ	KENDRA		
203	202	Effective Financing S	873176800038	2/16/2016	Active			AHRENHOLZ	TERRY	M	
1082	1081	Effective Financing S	871641400032	2/8/2016	Active			ANDERSON	SHAE	R	
1167	1166	Effective Financing S	871660500046	2/8/2016	Active			ANDREWS	DUSTIN	M	
1168	1167	Effective Financing S	871660500046	2/8/2016	Active			ANDREWS	DUSTIN	M	