AGENT DELIVERY

INSTRUCTIONS HOW TO VOTE BY ABSENTEE BALLOT *FOR REGISTERED VOTERS*

You will need:

- Ballot*
- Tan ballot envelope*
- White signature envelope*
- Larger white return envelope*
- Pen with black ink

*If any of these items are missing, please contact your local election official.

- **Your ID number**
  - Minnesota driver's license or Minnesota ID card number, or
  - The last four digits of your Social Security number

  See below if you do not have any of these numbers
- **Witness**
  Any person who is at least 18 years of age on or before the day of the election and who is a citizen of the United States, including
  - your spouse or relative
  - *or* a notary public
  - *or* a person with the authority to administer oaths

1 Vote!

- Show your witness your blank ballot, then mark your votes in private.
- Follow the instructions on the ballot.
- Do <u>not</u> write your name or ID number anywhere on the ballot.
- Do <u>not</u> vote for more candidates than allowed.
  If you do, your votes for that office will not count.

See the other side if you make a mistake on your ballot.

2 Seal your ballot in the tan ballot envelope

- Carefully refold the ballot the way it was delivered to you.
- Do not write on this envelope.

3 Put the tan ballot envelope into the white signature envelope

4 Fill out the white signature envelope <u>completely</u>

- If there is no label, print your name and Minnesota address.
- Print your Minnesota driver's license number, Minnesota ID card number, or the last four digits of your Social Security number.

  Be sure to use one of the same numbers that you provided on your absentee ballot application. You may provide both numbers if you are unsure what you provided on your absentee ballot application.
  If you do not have any of these numbers, check the box.
- Print the name of your agent in the *Agent name* field before you sign.
- Read and sign the oath.
- Ask your witness to print their name in the box at the top of the witness section and sign their name in the box at the bottom of the witness section.

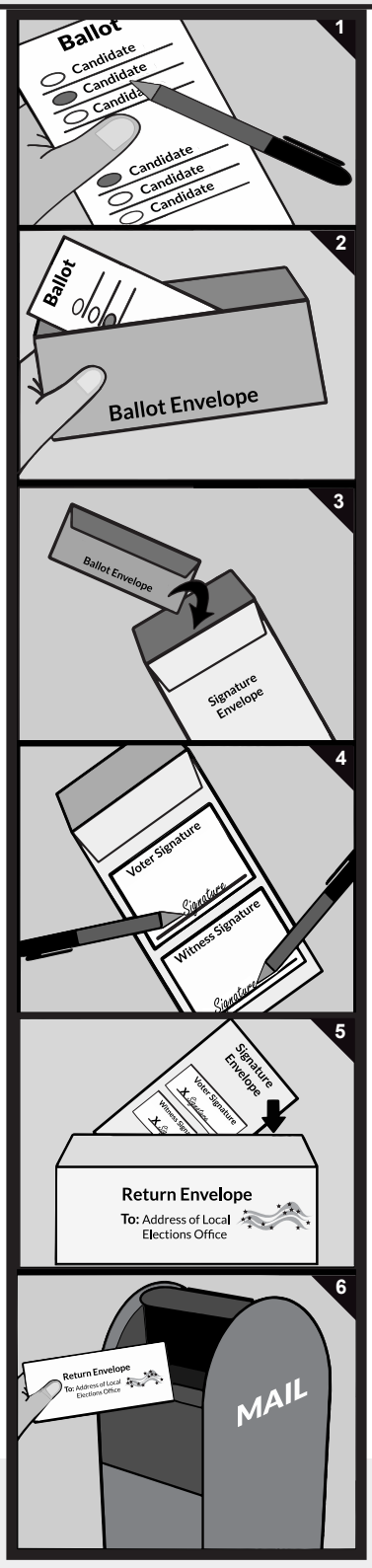
  If your witness is an official or notary, they must print their title. Notaries must also affix their stamp.
- Seal the envelope.

5 Put the signature envelope into the larger white return envelope to protect your private information from view. *Seal the envelope.*

6 Return your ballot <u>by Election Day to the address on the return envelope</u>. *Ballots may not be delivered to your polling place.*

You have three options:

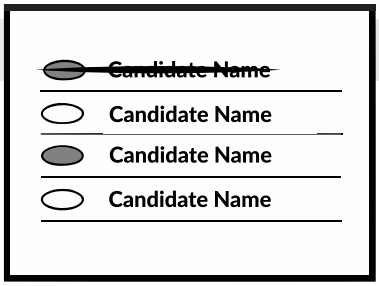
- Send it so it arrives by Election Day, using U.S. mail or a package delivery service,
- Deliver it in person before Election Day or by 8:00 p.m. on Election Day, or
- Ask someone to deliver it by 8:00 p.m. on Election Day.
  This person cannot deliver more than 3 ballots.



See the other side for special instructions if you have a disability.

To check the status of your absentee ballot, visit mnvotes.gov.

Correcting a mistake



- If time allows, ask for a new ballot from your election office to ensure errors do not impact your votes. Contact your election office at [email address] or [phone number].

or

- Completely cross out the name of the candidate you accidentally marked and then mark your ballot for the candidate you prefer (do not initial your corrections).

If you have a disability

If you have a disability or cannot mark your ballot, your witness may assist you by marking your ballot at your direction, assembling the materials, and filling out the forms for you.

If you have a print disability, you may request that ballots, instructions, and a certificate of voter eligibility be transmitted electronically in an accessible format by contacting your county election office. If you request a ballot be transmitted electronically in an accessible format, you may then complete your ballot electronically but must print your voted ballot and return this ballot and completed certificate of voter eligibility to your county election office.

When signing the envelope, Minnesota law says you may:

- Sign the signature envelope yourself, or
- Make your mark, or
- Ask your witness to sign for you in your presence. Have the witness sign their own name as well.
- If you have adopted the use of a signature stamp for all purposes of signature, you may use your signature stamp or ask your witness to use your signature stamp in your presence.

Minnesota Statutes, section 645.44, subdivision 14

Please note: Voting is not covered by power of attorney. A person with power of attorney may only sign for you in your presence, as outlined above.

Confidentiality Notice: Your name and address is available to the public when used for elections, political and law enforcement purposes. Otherwise, the data you supply on your signature envelope is restricted to election officials until 8:00 p.m. on Election Day. After that time, your envelope and the data on it, other than your identification number, are public information. Your ID number is required to ensure that the ballot is returned by the same voter who applied for it. You may refuse to provide it, but doing so may lead your absentee ballot to be rejected and will prevent you from checking on the status of your absentee ballot online.