M.R. 8250.1810, subp. 6 "The offices must appear on the ballot in the following order and must be identified as follows in as large as practicable but no smaller than 10-point bold type. The office titles must be shaded with a screen of at least ten percent …
Town Supervisor
Town Clerk
Town Treasurer
Town Questions…"

M.R. 8250.1810, subp. 4 "…Immediately under each office title and district identified, one of the following instructions must be printed in bold type in as large as practicable but no smaller than 8-point type:…
Vote for One…"

M.R. 8250.1810 subp. 8 "…Below the name of the last candidate for each office shall be placed as many blank lines as there are offices of that kind to be filled, and on the blank lines the voter may write the name of persons not printed on the ballot for whom the voter desires to vote…"

NOTE – The number of candidate lines should equal the number of candidates who filed for office

8250.1810, subp. 16 "The names of candidates to fill vacancies at a special election for ... Municipal... offices must be listed under the heading "Special election for (name of office)," followed by "To fill vacancy in term expiring (date)" with the name of the office, the date of expiration of the term, and any other information necessary to distinguish the office....Vacant offices being filled by special election must be listed with other offices of that type but after any offices for which a candidate will be elected for a full term…."

M.S. §367.03, subd. 5 "…at the annual town election in even-numbered years one town clerk and at the annual town election **in odd-numbered years one town treasurer** shall be elected. The clerk and treasurer shall serve for two years and until their successors are elected and qualified…"

M.R. 8250.1810, subp. 5 "When more than one of the following types of offices is on the ballot, the offices must appear on the ballot in the following order and must be identified as follows:...
Town Offices
Town Questions...
The name or the number of the appropriate municipality, ... may be added directly under the office types listed in this subpart..."

Official Ballot
Judge_____
Judge_____

Town Election Ballot
Town of _____
March 9, 2021

Example

Instructions to Voters:
To vote, completely fill in the oval(s) next to your choice(s) like this: ⬤

Town Offices
Optional: Township Name

Town Supervisor
Seat *n*
Vote for One

◯ Candidate
◯ Candidate
◯ _____
write-in, if any

Special Election for Town Supervisor
Seat *x*
To fill vacancy in term expiring
March 8, 2022
Vote for One

◯ Candidate
◯ Candidate
◯ _____
write-in, if any

Special Election for Town Clerk
To fill vacancy in term expiring
March 8, 2022
Vote for One

◯ Candidate
◯ Candidate
◯ _____
write-in, if any

Town Treasurer

Vote for One

◯ Candidate
◯ Candidate
◯ _____
write-in, if any

M.S. §205.17, Subd. 1 – "…On town ballots names of the candidates for each office shall be arranged either: (1) alphabetically according to the candidates' surnames; or (2) in the manner provided for state elections if the town electors chose at the town's annual meeting to arrange the names in that way for at least two consecutive years."

M.S. § 206.61, Subd. 5. Alternation. The provisions of the election laws requiring the alternation of names of candidates must be observed as far as practicable by changing the order of the names on an electronic voting system in the various precincts so that each name appears on the machines or marking devices used in a municipality substantially an equal number of times in the first, last and in each intermediate place in the list or group in which they belong. However, the arrangement of candidates' names must be the same on all voting systems used in the same precinct. If the number of names to be alternated exceeds the number of precincts, the election official responsible for providing the ballots, in accordance with subdivision 1, shall determine by lot the alternation of names. If an electronic ballot marker is used with a paper ballot that is not an optical scan ballot card, the manner of alternation of candidate names on the paper ballot must be as prescribed for optical scan ballots in this subdivision.
The rules adopted by the secretary of state for the rotation of candidate names must use the number of registered voters in each precinct as of 8:00 a.m. on May 1 of the year when the rotation will be made as the basis for determining the rotation of names."

Town Questions

To vote for a question, fill in the oval next to the word "Yes" on that question. To vote against a question, fill in the oval next to the word "No" on that question.

Town Question 1

The Question Title must consist of Ten or Fewer Words

The body of a town question must be printed in upper and lower case letters in no smaller than eight point type. The title should go above in the shaded box and be printed in ten point bold uppercase.

◯ **Yes**
◯ **No**

Town Question 2

The Question Title must consist of Ten or Fewer Words

When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. A question authorizing a property tax levy or tax rate increase, including the issuance of debt obligations payable in whole or in part from property taxes.

◯ **Yes**
◯ **No**

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE

The maximum amount of the increased levy as a percentage of market value is _____ %

The amount that will be raised by the new referendum tax rate in the first year it is to be levied is $ _____.

M.R. 8250.1810, subp. 10 "…When more than one question is on the ballot for a given jurisdiction, each ballot question must be designated by a number and must be preceded by the words "County Question," "City Question," "**Town Question**," "School District Question," "Hospital District Question," and the number assigned to the question in as large as practicable but no smaller than 10-point bold type. The name and/or number of the jurisdiction that the question will represent may be printed directly under the heading of the question. The question heading and numbers (where applicable) must be shaded with a screen of at least ten percent …"

– M.S. §275.60(a) – "Notwithstanding any general or special law or any charter provisions, but subject to section 126C.17, subdivision 9, any question submitted to the voters by any local governmental subdivision at a general or special election after June 8, 1995, authorizing a property tax levy or tax rate increase, including the issuance of debt obligations payable in whole or in part from property taxes, must include on the ballot the following notice in boldface type: "BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.""

M.S. §275.61, subd. 1(b) – "…the ballot shall state the maximum amount of the increased levy as a percentage of market value and the amount that will be raised by the new referendum tax rate in the first year it is to be levied…"